



Tauira Ngā Utu | Draft Fees and Charges 2025/26 **1 July 2025 – 30 June 2026**

Consultation 13 March to 13 April 2025

All fees and charges are inclusive of GST unless otherwise stated.

Credit Card payments are accepted at Swim Zone Te Aroha, Te Aroha Mineral Spas and Te Aroha Visitor Information Centre with no transaction fees charged back to the customer. Credit Card transactions are accepted for payment-on-line (i.e. E-services) and at Matamata, Morrinsville and Te Aroha offices with transaction fees charged to the customer.

Version: For consultation



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Key	
Change	Description
Inflation	Increased by inflation of 3.2% and rounded Please note, for some smaller fees, adding inflation will not result in a higher fee due to rounding. No comment provided
None	No change to 2024/25 fee No comment provided
Increase	Comment provided
Decrease	Comment provided
Remove	Comment provided
Wording change	Usually for clarification or accuracy Comment provided
New	New fee added Comment provided
Change to fee structure	Comment provided

Cemeteries		Current 2024/25	Proposed 2025/26	Change	Comment
Plot fees					
Plot fee - Adult		\$2,895.00	\$2,988.00	Inflation	
Plot fee - Child (under the age of 14 years)		\$1,443.00	\$1,489.00	Inflation	
Plot fee - Single ashes		\$777.00	\$802.00	Inflation	
Plot fee - Single ashes wall		\$606.00	\$625.00	Inflation	
Plot fee - Double ashes wall		\$905.00	\$934.00	Inflation	
Deposit for reserved plot		50% of plot type/value	50% of plot type/value	None	
Interment fees					
Interment fee - Adult burial		\$2,143.00	\$2,212.00	Inflation	
Interment fee - Child burial (under the age of 14 years)		\$1,067.00	\$1,101.00	Inflation	
Interment fee – Ashes in ground		\$299.00	\$309.00	Inflation	
Interment fee – Ashes wall	Includes plaque installation	\$256.00	\$264.00	Inflation	
Late interment fee	Arrival at Cemetery more than 1 hour after specified burial time. Will be charged in	\$170.00	\$175.00	Inflation	

Cemeteries		Current 2024/25	Proposed 2025/26	Change	Comment
	addition to the relevant interment charge.				
Disinterment fees					
Disinterment fee - Adult or child		At cost	At cost	None	
Disinterment fee - Ashes (wall or in-ground)		\$299.00	\$309.00	Inflation	
Matamata Cemetery only					
Matamata Cemetery - Single RSA ashes wall	Wall 2	\$145.00	\$150.00	Inflation	
Matamata Cemetery - Single RSA ashes wall	Wall 3	\$615.00	\$635.00	Inflation	
Matamata Cemetery - Two adjacent single plots for a double interment RSA ashes wall		\$905.00	\$934.00	Inflation	
Matamata Cemetery - Matamata Memorial Garden		\$248.00	\$256.00	Inflation	
Piako Lawn Cemetery					
Piako Lawn Cemetery - Still born (Plaque installation only – no interment)		\$145.00	\$150.00	Inflation	
Piako Lawn Cemetery - Still born (Interment only)		\$256.00	\$264.00	Inflation	
Piako Lawn Cemetery - Still born (Plaque installation and interment)		\$299.00	\$309.00	Inflation	
Te Aroha Cemetery					
Te Aroha Cemetery - Still born (Plaque installation only – no interment)		\$145.00	\$150.00	Inflation	
Additional costs (if applicable)					
Vase Installation (Ashes Walls)		\$85.00	\$85.00	None	
Plaque/Memorial Installation (Ashes Walls)		\$145.00	\$145.00	None	
Breaking concrete & reinstatement	Per m3 concrete and hourly rate	At cost	At cost	None	
Weekend fees (burial only)		\$606.00	\$642.00	Increase	6% increase to reflect actual staff costs
Weekend fees (ashes only)		\$256.00	\$271.00	Increase	
Public holiday fee (burial only)		\$803.00	\$851.00	Increase	
Public holiday fee (ashes only)		\$461.00	\$489.00	Increase	
Request to change reserved plot		\$60.00	\$60.00	None	
Request to change warrant		\$120.00	\$120.00	None	
Request to sell back reserved plot to Council		\$60.00	\$60.00	None	

Cemeteries		Current 2024/25	Proposed 2025/26	Change	Comment
Admin fee for unpaid reserved plot		\$60.00	\$60.00	None	
Monument installation application fee		\$70.00	\$70.00	None	
Monument installation application fee - RSA		No charge	No charge	None	

General Property		Current 2024/25	Proposed 2025/26	Change	Comment
Council boardroom facilities	If cancellation notice is received within 7 days prior to the event – no refund. Only available during Council office hours				
Interview rooms (interview rooms in Matamata and Te Aroha)	Per hour	\$10.00	\$10.00	None	
Boardroom hire - not including kitchen	Per hour	\$15.00	\$15.00	None	
Boardroom – including kitchen	Per day	\$62.00	\$65.00	Increase	
Boardroom - kitchen only	Per hour	\$10.00	\$10.00	None	
Lease arrangement set up cost					
Lease where annual lease payments to Council are less than \$200.00		\$278.00	\$287.00	Inflation	
Lease where annual lease payments to Council are more than \$200.00		\$566.00	\$584.00	Inflation	
Rural Community Halls				Wording change	Wording added to describe how fees are charged for Rural Community Halls
Fees for the hireage of rural community halls are set by each respective Rural Hall Committee. Contact details for each hall can be found at https://www.mpdc.govt.nz/our-facilities/community-halls				Wording change	Wording added to describe how fees are charged for Rural Community Halls

Libraries		Current 2024/25	Proposed 2025/26	Change	Comment
Hot picks	Per book (2 week issue only)	\$5.00	\$5.00	None	
Inter loans fee – requests outside MPDC	Plus associated fees	\$10.00	\$10.00		
Internet and email – ½ hour per person per day		No charge	No charge		

Libraries		Current 2024/25	Proposed 2025/26	Change	Comment
Photocopying – A4 side – black and white	Self service	\$0.20	\$0.20		
Photocopying – A3 side – black and white	Self service	\$0.40	\$0.40		
Photocopying – A4 side – colour	Self service	\$1.00	\$1.00		
Photocopying – A3 side – colour	Self service	\$2.00	\$2.00		
Printing- black and white - per side	Self service	\$0.20	\$0.20		
Printing - A4 page – colour – per side	Self service	\$1.00	\$1.00		
Talking books	From	\$2.00	\$2.00		
Borrow non-book item		Price varies	Price varies		
Replacement cards		\$5.00	\$5.00		
Withdrawn books	Prices at the library manager's discretion.	Charges vary between \$0.20-\$2.00	Charges vary between \$0.20-\$2.00		
PC scanning		Actual cost	Actual cost		
Lost books/item – replacement cost	Charge of book plus admin charge	\$16.00	\$16.00		
Local request delivery		Actual cost	Actual cost		
Library Merchandise		Price varies	Price varies		
Membership charge for non-residents from non-reciprocal districts (exemptions can be applied on a case by case basis)	Annual membership fee	\$62.00	\$62.00		
Meeting rooms	Per hour	\$10.00	\$10.00		
Pop-up meeting space	Per hour	\$5-\$10	\$5-\$10		

Parks and Open Spaces		Current 2024/25	Proposed 2025/26	Change	Comment
There is no GST on bonds for parks. If cancellation notice is received within 7 days prior to the event - no refund. Definition of Community Group, Sports Park, Casual Hirer, Alcohol Served, Commercial see notes at end of this document					
Standard charges – all parks					

Parks and Open Spaces		Current 2024/25	Proposed 2025/26	Change	Comment
Booking fee - required per booking or group of bookings if made at one time	Does not apply to <i>Community Groups</i>	\$20.00	\$25.00	Increase	For cost recovery for staff time to process bookings
Daily charge - <i>Sports Parks</i>		\$60.00	\$62.00	Inflation	
Daily charge - this is for all other parks and reserves that are not listed as <i>Sports Parks</i> e.g. Railside by the Green Reserve , Hetana Street Reserve (Railside / The Village Green) Howie Park, Te Aroha Domain.		\$25.00	\$26.00	Wording change	To correct park name
Bond for casual hirers	Per day	\$268.00	\$277.00	Inflation	
Key bond (where applicable)	Per set of keys	\$25.00	\$26.00	Inflation	
Optional extras - all parks (all users, including community groups)					
Charge per vehicle per night for booked groups on Council parks and reserves	Per vehicle per night	\$10.00	\$10.00	Inflation	
Rubbish bins, above what is normally provided in the park	Per additional bin	\$20.00	\$21.00		
Wedding/ event site preparation (e.g. additional mowing prior to event)		\$100.00	\$103.00		
Power service charge (if available)	Per day	\$75.00	\$77.00		
Gate locking/ unlocking (if required after hours/ weekends)	Per locking/ unlocking	\$75.00	\$77.00		
Commercial activities - all parks					
Hire		\$700.00	\$722	Inflation	
Building / Facilities	For facilities such as Event Centres and Sports Stadiums, see Community Venues section				
AR Johns Building - Boyd Park, Te Aroha					
Daily charge (daily charge rates will be pro-rated on an hourly basis for regular bookings that cover one school term or a period of three months or more)	per 1/2 day (up to 6 hours)	\$90.00	\$93.00	Inflation	
	per day	\$140.00	\$144.00		
Bond for casual hirers (no alcohol served)	per day	\$51.00	\$53.00		
Bond for casual hirers (alcohol served)	per day	\$268.00	\$277.00		
Domain House - Te Aroha Domain					
All hirers (lower rates for use of Domain House for three days or more may be negotiated)	per day	\$51.00	\$53.00	Inflation	

Parks and Open Spaces		Current 2024/25	Proposed 2025/26	Change	Comment
Bond for casual hirers (no alcohol served)	per day	\$51.00	\$53.00		
Bond for casual hirers (alcohol served)	per day	\$268.00	\$277.00		
Domain Pavilion - Te Aroha Domain					
Hire	per hour	\$15.00 Community Group	\$15.00	Inflation	
		\$30.00 Commercial	\$31.00		
Bond for casual hirers (no alcohol served)	per day	\$51.00	\$53.00		
Bond for casual hirers (alcohol served)	per day	\$268.00	\$277.00		
Billboard Sign - Skidmore Reserve, Te Aroha					
Billboard events sign boards (includes sign and installation)		\$80.00	\$80.00	None	

Community Venues		Current 2024/25	Proposed 2025/26	Change	Comment
Definition of Casual / Regular Hirer, Alcohol Served, Commercial, Non Commercial see Notes Information about Event Facilitator Assistance see Notes					
Event Facility bookings of 3 or more consecutive days will have hourly rates capped at 10 hours per day maximum.				New	To offer discount for multiple day booking
Abbreviations for MPDC Event Centres: Matamata-Piako Civic and Memorial Centre (MMCC) Silver Fern Farms Event Centre (SFEC) Morrinsville Event Centre (MEC) Headon Event Centre (HEC)					
Matamata-Piako Civic and Memorial Centre Note: Bond waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.				Wording change	Removing specific venue, bond waiver for regular users applies across Council venues
Bond					
No alcohol served (Low risk)		\$200-	\$200-	None	
Alcohol served (High risk)		\$1,000	\$1,000		
Court access					

Community Venues		Current 2024/25	Proposed 2025/26	Change	Comment
SFFEC – Number of courts x2 MEC – Number of courts x2 HEC – Number of courts x1					
Opening time until 6pm	Per court per hour	\$20.00	\$20.00	None	
6pm until closing time	Per court per hour	\$30.00	\$30.00		
Changing rooms	Per changing room	\$40.00	\$40.00		
Small					
MMCC – Pete Peterson Room, Te Tauihu Room SFFEC – Front Office MEC – Committee Room, Meeting Room					
Non-commercial	Per room per hour	\$10.00	\$10.00	None	
Commercial	Per room per hour	\$20.00	\$20.00		
Medium					
MMCC – Tainui 1 Room SFFEC – Seales Winslow Room, Ballance Room MEC – Motumaoho Room HEC – Rose Yorke Room					
Non-commercial	Per room per hour	\$15.00	\$15.00	None	
Commercial	Per room per hour	\$40.00	\$40.00		
Large					
MMCC – Te Takere Room (1/3 of Hall) SFFEC – Seales Winslow Room and Ballance Room combined					
Non-commercial	Per room per hour	\$20.00	\$20.00	None	
Commercial	Per room per hour	\$50.00	\$50.00		
Extra Large					
MMCC – Te Taurapa Room (2/3 of Hall)					
Non-commercial	Per room per hour	\$25.00	\$25.00	None	
Commercial	Per room per hour	\$75.00	\$75.00		
MMCC – Memorial Hall (Te Takere and Te Taurapa Rooms, including kitchen)					
Non-commercial	Per room per hour	\$40.00	\$40.00	None	
Commercial	Per room per hour	\$150.00	\$150.00		
Whole Facility					

Community Venues		Current 2024/25	Proposed 2025/26	Change	Comment
MMCC					
Non-Commercial	Hourly rate	\$65.00	\$65.00	None	
Commercial	Hourly rate	\$220.00	\$220.00		
SFFEC					
Non-Commercial	Hourly rate	\$85.00	\$85.00	None	
Commercial	Hourly rate	\$115.00	\$115.00		
HEC					
Non-Commercial	Hourly rate	\$60.00	\$60.00	None	
Commercial	Hourly rate	\$85.00	\$85.00		
MEC					
Non-Commercial	Hourly rate	\$85.00	\$85.00	None	
Commercial	Hourly rate	\$115.00	\$115.00		
Additional Fees					
Security/traffic management – Council may require large or high risk events to have additional measures in place for the event		At actual cost	At actual cost	None	
Replacement/loss of access card		\$54.00	\$54.00		
Key bond		\$30.00	-	Remove	Customers charged for lost card instead of key bond
Damage to facility		Whole bond minimum, above that at actual cost	Bond plus actual cost	Wording change	Clarification, simplified wording
Carpet clean		Actual cost – minimum \$150.00	Actual cost – minimum \$150.00	None	
After hours call out (e.g. insecure building, fire brigade). Only charged when user is at fault		At cost	At cost		
Cleaning if required, where the venue is left in an unsatisfactory condition (e.g. dishes left in kitchen, significant rubbish left behind, decorations left in place)	Actual cost per hour	Minimum \$75.00	Minimum \$75.00		

Community Venues		Current 2024/25	Proposed 2025/26	Change	Comment
Set up and pack up/Events Facilitator assistance (if required)	Per hour	\$50.00	\$50.00		
Optional additional extras					
Tea, percolator coffee, juice	Per person	\$5.00	\$5.00	None	
Tablecloths (laundry included)	Per cloth	\$15.00	\$15.00	Wording change	Words 'laundry included' added
Stage		\$55.00	\$55.00	None	
Carpet tiles - 1 court (required for all non-sport events on the courts)		\$350.00	\$350.00		
Carpet tiles - 2 courts (required for all non-sport events on the courts)		\$550.00	\$550.00		
Additional rubbish bins	Per bin	\$20.00	\$20.00		
Firth Tower Historical Reserve					
General admission to reserve grounds only		No charge	No charge	None	
General admissions to buildings and displays for individuals (is determined by the Matamata Historical Society)		<u>See current fees at Firth Tower</u>	<u>See current fees at Firth Tower</u>		
Facilitated historical activities by Firth Tower staff for groups	Per activity	\$35.00	\$35.00		
Groups / schools (including 2 non-facilitated activities)	Per person	\$5.00	\$5.00		
Events at Firth Tower					
Photos		\$65.00	\$65.00	None	
Event venue hire (funeral or wedding ceremony, photos, buildings or reserve access)	Between 9am and 5pm	\$600.00	\$600.00		
Set up and pack up assistance (if required)	Per hour outside of opening hours	\$50.00	\$50.00		
Event bond	Bond (no alcohol served)	\$200.00	\$200.00		
Heritage room hire					
Non-commercial – hourly rate	Per hour	\$15.00	\$15.00	None	
Commercial – hourly rate	Per hour	\$40.00	\$40.00		
Campervans (unpowered)	Per campervan per night	\$15.00	\$15.00		
Campervans (powered)	Per campervan per night	\$20.00	\$20.00		
Waharoa (Matamata) Aerodrome					

Community Venues		Current 2024/25	Proposed 2025/26	Change	Comment
Annual landing/ movement fee - recreational users (non-commercial)	Per year	\$160.00	\$165.00	Inflation	
Recreational operator – direct credit - per landing/ movement	Per day	\$12.00	\$12.00		
Commercial operator - direct credit - per landing/ movement per day (paid by the 10 th day of the following month)	Per day	\$25.00	\$26.00		
Recreational and commercial operator – invoiced – per landing/ movement	Per day	\$54.00	\$56.00		
Note: The first of any of the following types of movements are charged at landing rates: landing, touch and go, approach and go					
Camping					
Note: Public camping closed. Commercial camping only granted by permission from MPDC					
Adults					
Un-powered site	Per person/per day	\$15.00	\$15.00	Inflation	
Powered site	Per person/per day	\$18.00	\$19.00		
Soaring Centre bunk room	Per person/per day	\$14.00	\$14.00		
Children					
Camping (under 16 years)	Per person/per day	\$8.00	\$8.00	Inflation	

Animal Control		Current 2024/25	Proposed 2025/26	Change	Comment
Dog ownership fees *Payment after 31 July will result in a 50% penalty fee					
Full registration fee*		\$157.00	\$162.00	Inflation	
Minus rebates/ bonus (below) if applicable Rebate for <i>one</i> of the below:					
De-sexed dog		\$30.00	\$30.00	None	
Working dog					
Breeding dog owner registered with Dogs New Zealand					
Responsible Owner Rebate		\$15.00	\$15.00		
Bonus					
No complaints or infringements		\$35.00	\$35.00	None	

Animal Control		Current 2024/25	Proposed 2025/26	Change	Comment
No dog held by the owner was impounded in the previous registration year		\$35.00	\$35.00		
Other					
Classified dangerous dog		150% of the relevant fee applies	150% of the relevant fee applies	None	
Replacement tags		\$2.50	\$2.50		
Dog impounding charges					
Impounding		\$61.00	\$100.00	Increase	Increase to reflect actual costs
Second impounding		\$98.00	\$200.00		
Third and subsequent impounding in the same registration year		\$153.00	\$250.00		
Daily sustenance		\$15.00	\$15.00	Inflation	
Microchipping		\$74.00	\$76.00		
Disposal of unclaimed / surrendered dog			\$75.00	New	Increase to reflect actual costs
Stock call out fees					
During office hours		\$153.00	\$153.00	None	
After hours (inclusive of mileage)	Per call out	\$215.00	\$215.00		
Impounding fee	Per head, plus all costs	\$61.00	\$61.00		
Daily sustenance	Per head	\$7.00	\$7.00		
All associated costs (i.e. transport, advertising)		Actual cost	Actual cost		
<p>Note: Keeping an unregistered dog may result in an infringement fee of \$300. Owners are legally responsible for keeping their dog under control at all times. Failure to do so is an offence under Section 53 of the Dog Control Act with a fine of up to \$3000 or an infringement fee of \$200. Any dog found at large can be impounded at the owner's expense.</p>					

Building		Current 2024/25	Proposed 2025/26	Change	Comment
<p>1. All amounts are inclusive of GST. 2. The below fees are for Building Control only. You may incur additional fees for planning/ engineering approval, and development contribution assessments (if applicable). 3. Fees marked with an *, CoAs (Certificate of Acceptance), PIMs (Project Information Memorandum) and Exemptions will also incur an Objective Build fee, an Accreditation fee and any applicable BRANZ and MBIE levies.</p>				Wording change	<p>For clarification and to reflect changes to building fees Note #3 added due to change to building fee structure</p>

Building		Current 2024/25	Proposed 2025/26	Change	Comment
<p>4. Should any particular job significantly exceed the standard processing time an additional fee will be charged, based on the additional hours spent on the application.</p> <p>5. All fees are payable on application. An invoice will be sent to you shortly after the lodgement of your application and processing will not commence until payment has been received. Once the building consent has been granted, any additional processing time, and planning and engineering approval charges will be payable (if applicable). Further charges may be applicable i.e. Minor Variation Fee etc.</p> <p>6. Building consent fees include the cost of the Code Compliance Certificate.</p> <p>7. Lapsed or Refused consents: Building consents lapsed prior to the first inspection being carried out or refused before the application is granted, will be refunded the charge already paid, less the cost of the work already carried out.</p> <p>8. * These fees do not include: Objective Build fees, Accreditation levy, BRANZ and MBIE levies, any additional processing time or Planning/ Engineering/ Development Contribution fees that may be applicable. Further charges may also be applicable i.e. Minor Variation Fees etc.</p> <p>9. Development Contributions: Please be aware that there could be a development contribution fee charged for your building project. Development Contributions are payable under the Local Government Act 2002 for some projects. A Code Compliance Certificate will not be issued until the Development Contributions applicable to the project are paid in full. Development Contributions are adjusted at 1 July each year in accordance with our Development Contributions Policy.</p>					<p>Note #4 added to specify that a charge will be payable when processing time exceeds the standard time</p> <p>Note #8 added due to changes to building fee structure</p>
Applicant meetings					
Pre-lodgement/ Building Consent/ Building Control Technical Officer meetings			First 30 minutes free, thereafter charged at \$205/ hour	New	Increase to reflect actual costs
Minor works					
Inbuilt solid fuel heaters		\$765.00	\$640*		Objective Build fee removed from base fee, to be charged separately. Inflation added to
Minor plumbing or drainage					

Building		Current 2024/25	Proposed 2025/26	Change	Comment
Garden sheds (up to 20m2)				Change to fee structure	base fee plus small increase for insurance cost recovery
Marquees					
Solar heating panels					
Installation of basic warning system					
Swimming Pool Fencing (Fencing only)					
Free standing solid fuel heaters		\$570.00	\$515*		
Retrofit Codemarked Wall Insulation					
Standard Residential Building Works					
Carports/Garages					
Swimming Pools					
Decks and pergolas					
Shade sails/ archgolas/ conservatories		\$1,335.00	\$1240.00*		
Retaining wall (singular)					
Residential additions/alterations (less than 10m2)					
Structures					
Hay barns/ Implement sheds/ Bridges/ Reservoirs/ Dams/ Tanks					
Stock Underpasses		\$1,430.00	\$1345.00*		
Retaining Walls (multiple)					
Outbuildings Habitable (with no Plumbing and Drainage)					
Sleep outs/ Office/ Studio		\$2,560.00	\$2530.00*		
Outbuildings Habitable (with Plumbing and Drainage)					
Sleep outs with toilet and shower		\$3,145.00	\$3140.00*		
Dairy sheds					
Dairy sheds		\$2,270.00	\$2215.00*		
Residential Alterations					
Between 10m2 and 30m2		\$2,560.00	\$2530.00*		
Exceeding 30m2		\$3,145.00	\$3140.00*		
Dwellings					
Single Storey Dwelling (up to 250m2)		\$4,135.00	\$4175.00*		

Building		Current 2024/25	Proposed 2025/26	Change	Comment
Single Storey Dwelling (over 250m2)/Two Storey Dwelling (up to 250m2)		\$5,010.00	\$5090.00*		
Two Storey Dwelling (over 250m2)/Three Storey Dwelling		\$5,890.00	\$6010.00*		
Re-sited/transportable dwellings		\$2,270.00	\$2215.00*		
Multi Proof consents					
Dwellings		\$3,300.00	\$3300.00*		
Note: Objective Build, Accreditation, MBIE, BRANZ, planning and engineering fees will still apply					
New commercial/ Industrial buildings					
Buildings up to 100m2		\$6,615.00	\$6770.00*		
Buildings between 101m2 and 300m2		\$7,145.00	\$7330.00*		
Buildings exceeding 300 m2		\$8,700.00	\$8970.00*		
Commercial Alterations and Additions					
Commercial Alterations and Additions (Up to 100m2) and Public Toilets and Commercial Fit Outs <\$500,000		\$3,930.00	\$3950.00*		
Commercial Alterations and Additions (exceeding 100m2) and Commercial Fit Outs >\$500,000		\$3,930.00	\$3950.00* Plus hourly rate for additional processing and inspecting		
Other building related fees					
PIM (Project Information Memorandum) only applications (planning and engineering fees are additional)		\$625.00	\$500.00*	Change to fee structure	Objective Build fee removed from base fee, to be charged separately. Small fee increase for functions making up base fee
Minor variation (Minor amendments)		\$275.00	\$290.00	Increase and wording change	Includes inflation and small increase for insurance cost recovery Word 'minor' added for clarification
Amendment to a Building Consent	Processing and inspection costs (per hour), Objective Build.	At cost + \$275.00	At cost + \$90.00*	Change to fee structure	Objective Build fee removed from base fee, to be charged separately. Small decrease in time for functions making up base fee

Building		Current 2024/25	Proposed 2025/26	Change	Comment		
	Government levies may also apply						
Additional Processing time							
Additional processing time over and above what is allowed for in standard fees	Per hour	\$195.00	\$205.00	Increase	Includes inflation and small increase for insurance cost recovery		
Additional Inspection Charges							
Additional inspections, not covered by the standard fee (for re-inspections of failed inspections)	Per hour	\$195.00	\$205.00				
Late cancellation charge for Inspections (inspection is cancelled with less than 24 hours' notice)							
Urgent Residential CCC							
Urgent Residential Code of Compliance Certificate (CCC) By request ONLY and subject to available resources - CCC will be processed within 3 working days			\$500.00	New	To reflect actual costs		
External services							
Peer review		At cost +10%	At cost +10%	None			
Certificate for construction over two allotments (Section 75 Building Act 2004)							
Issue a Section 75 Certificate		At cost +10%	At cost +10%				
Notice when building on land subject to a natural hazard (Section 73 Building Act 2004)							
Process a Section 73 application		At cost +10%	At cost +10%				
Applications for Certificate of Public Use (Sections 363a and 363b Building Act 2004)							
Issue a Certificate of Public Use.		\$590.00	\$610.00	Increase	Includes inflation and small increase for insurance cost recovery		
Certificate of Acceptance (CoA)							
At cost of processing (hourly rate) plus fees that would have been charged if consent had been obtained before building work commenced.		Cost of original consent plus per hour cost	*Cost of original consent plus per hour cost				

Building		Current 2024/25	Proposed 2025/26	Change	Comment		
		(\$195.00 per hour)	(\$205.00 per hour)				
Application for Exemption from Building Consent							
Application for Exemption from Building Consent (Schedule 1, Building Act 2004)	Set fee plus Objective Build	\$400.00	*\$265.00	Change to fee structure	Objective Build fee removed from base fee, to be charged separately. Small fee increase for functions making up base fee		
Extension of time/ Lapsing/ Refusals							
Process an extension of time	Administration and inspection cost	\$111.00	\$116.00	Increase plus wording change	Includes inflation and small increase for insurance cost recovery Words 'not billed until time of CCC' removed, as client will be billed on application		
Lapsing of a Building Consent		\$111.00	\$116.00	Increase	Includes inflation and small increase for insurance cost recovery		
Refusal of a Building Consent		\$111.00	\$116.00				
Compliance schedules							
New Compliance Schedules (Section 102 Building Act 2004)		\$250.00 plus a charge of \$111.00 per system or feature	\$260.00 plus a charge of \$116.00 per system or feature				
Amendments to existing Compliance Schedule (Section 106 and 107 Building Act 2004)							
Building Warrant of Fitness							
Actual cost to audit existing BWOFF	Per hour	\$195.00	\$205.00				
Pool Inspections							
Pool Safety Inspections		\$195.00	\$205.00				
Notice to fix (Section 164 and 167 Building Act 2004)							
Process a 'Notice to Fix'		\$300.00	\$420.00				
Sale of Building Consent information							
Sale of Building Consent information	Per month	\$32.00	\$35.00				
Application for a Building Certificate							
Sale and Supply of Alcohol Act 2012, Section 100		\$265.00	\$275.00				
Amusement Devices (Statutory Charge)							

Building		Current 2024/25	Proposed 2025/26	Change	Comment
Fees set by Amusement Devices Regulations 1978: regulation 11, for approval to operate.				None	
A. One device for up to seven days	Set by Statute	\$11.50	\$11.50		
B. Additional device for up to seven days	Set by Statute	\$2.30	\$2.30		
C. Each device for every seven day period after first listing	Set by Statute	\$1.15	\$1.15		
Accreditation Levy					
Payable on all building consents with an estimated value of \$20,000 and over, to cover costs of meeting criteria under the Building (Accreditation of Building Consent Authorities) Regulations 2006.		\$0.75 per \$1,000.00 of project value.	\$0.75 per \$1,000.00 of project value.		
Objective Build Fees					
01/07/2025 – 10/11/2025 All consents marked * \$140 per application CoA/PIM/Exemptions \$140 per application 11/11/2025 – 30/06/2026 All consents marked * calculated at value of work For work valued at less than or equal to \$124,999 the fee is \$80 per application. For work with value equal to or more than \$125,000 the fee is calculated at 0.075% (capped at \$2,500,000) CoA less than or equal to \$125,000 = \$80 per application CoA more than \$125,000 = \$350 per application PIM/ Exemption = \$80				Change to fee structure	Change in the way Objective Build charge for their services
Building Research Association of New Zealand (BRANZ) Levy - set by statute					
For every building consent with an estimated value of \$20,000 and over \$1.00 per \$1,000 (x0.001) is payable. (Note: GST is not applicable to this levy).	Set by Statute	\$1.00 per \$1,000.00 of project value	\$1.00 per \$1,000.00 of project value	None	
Building Performance (MBIE) Levy Set by Statute					

Building		Current 2024/25	Proposed 2025/26	Change	Comment
For every building consent with an estimated value of \$65,000 and over \$1.75 GST inclusive per \$1,000 (x0.00175) is payable. For every building consent major amendment where the original consent was issued before 1 July 2024, the levies applicable at the time of the original building consent issue will apply.	Set by Statute	\$1.75 per \$1,000.00 of project value	\$1.75 per \$1,000.00 of project value		

Licensing		Current 2024/25	Proposed 2025/26	Change	Comment
Health licences - Health Act 1956 and associated regulations					
Hairdressers		\$200.00	\$206.00	Inflation	
Additional inspections	Per hour	\$190.00	\$196.00		
Change of ownership		\$125.00	\$129.00		
Camping grounds		\$345.00	\$356.00		
Funeral directors		\$125.00	\$129.00		
Mortuaries		\$285.00	\$294.00		
Note: Penalty for all registrations if they have not applied and paid by 30 June each year for hairdressers and camping grounds and by 31 May each year for funeral directors and mortuaries.		\$200.00	\$206.00		
Food Act 2014					
Food Control Plan					
Application for new registration of template food control plan *Statutory MPI levy and MPI levy admin fee are also payable		\$255.00	\$263.00	Inflation	
Application for renewal of template food control plan *Statutory MPI levy and MPI levy admin fee are also payable		\$200.00	\$206.00		
Application for amendment of registration of template food control plan		\$200.00	\$200.00	No change	
Voluntary suspension of food control plan		\$200.00	\$200.00		

Licensing		Current 2024/25	Proposed 2025/26	Change	Comment
*Statutory MPI Levy fee			\$66.13	New	New statutory fee set by Ministry for Primary Industries (MPI). Council collects the levy on behalf of MPI
Statutory MPI Levy Admin fee			\$12.65	New	New statutory fee set by Ministry for Primary Industries (MPI). Allows Council to recoup cost of administering the levy
National Programme					
Application for new registration of a national programme		\$255.00	\$263.00	Inflation	
*Mandatory MPI levy and MPI levy admin fee are also payable					
Application for renewal of a national programme		\$200.00	\$206.00	No change	
*Mandatory MPI levy and MPI levy admin fee are also payable					
Application for amendment of registration of a national programme		\$200.00	\$200.00		
Voluntary suspension of a national programme		\$200.00	\$200.00		
*Statutory MPI Levy fee			\$66.13	New	New statutory fee set by Ministry for Primary Industries (MPI). Council collects the levy on behalf of MPI
*Statutory MPI Levy Admin fee			\$12.65	New	New statutory fee set by Ministry for Primary Industries (MPI). Allows Council to recoup cost of administering the levy
Processing charges					
All verification activities including pre-registration assistance, annual audit, reporting non-compliance visits and any activity not specified in the schedule above (Environmental Health Officer)	Per hour	\$190.00	\$196.00	Inflation	
Administration	Per hour	\$95.00	\$100.00	Increase	To align Administration fees across activities
Copies of food control plan or national programme		\$60.00	\$62.00	Inflation	
Mobile Shops					
Mobile shops		\$300.00	\$310.00	Inflation	
Gambling venue (Class 4 consent)					

Licensing		Current 2024/25	Proposed 2025/26	Change	Comment
All applications that require a deposit will be charged at actual processing cost					
That meets all the criteria	Deposit only	\$1,500.00	\$1,500.00	None	
That doesn't meet all the criteria	Deposit only	\$2,000.00	\$2,000.00		
Noise control					
Return of seized stereo		\$150.00	\$200.00	Increase	Increase for cost recovery for staff time required
Alarm deactivation/ disarming		Actual cost	Actual cost	None	
Alcohol licences (set by statute)					
Application fee for new licences, renewals of licences and variations to licences					
Cost/ risk fee category					
Very low (0 - 2 rating)	Application fee	\$368.00	\$368.00	Subject to outcome of bylaw review	Council is consulting on a draft Alcohol Fees Bylaw in March/April 2025. Fees for 2025/26 will be either the statutory alcohol fees as listed or new fees set by the Bylaw
	Annual fee	\$161.00	\$161.00		
Low (3 - 5 rating)	Application fee	\$609.50	\$609.50		
	Annual fee	\$391.00	\$391.00		
Medium (6 - 15 rating)	Application fee	\$816.50	\$816.50		
	Annual fee	\$632.50	\$632.50		
High (16 - 25 rating)	Application fee	\$1,023.50	\$1,023.50		
	Annual fee	\$1,035.00	\$1,035.00		
Very high (26 plus rating)	Application fee	\$1,207.50	\$1,207.50		
	Annual fee	\$1,437.50	\$1,437.50		
Application type (set by statute)					
Special licence					
Class 3 One or two small events	See special licence application form for further details	\$63.25	\$63.25	Subject to outcome of bylaw review	Council is consulting on a draft Alcohol Fees Bylaw in March/April 2025. Fees for 2025/26 will be either the statutory alcohol fees as listed or new fees set by the Bylaw
Class 2 Three to twelve small events: one to three medium		\$207.00	\$207.00		
Class 1 One large event: more than three medium events: more than twelve small events		\$575.00	\$575.00		
Other fees (set by statute)					
Manager's certificate application	Set by Statute	\$316.25	\$316.25	None	
Temporary authority	Set by Statute	\$296.70	\$296.70		

Licensing		Current 2024/25	Proposed 2025/26	Change	Comment
Temporary licence	Set by Statute	\$296.70	\$296.70	Subject to outcome of bylaw review	Council is consulting on a draft Alcohol Fees Bylaw in March/ April 2025. Fees for 2025/26 will be either the statutory alcohol fees as listed or new fees set by the Bylaw
Appeal to Alcohol Regulatory & Licensing Authority (ARLA)	Set by Statute	\$517.50	\$517.50	None	
Extract of register (ARLA or District Licensing Committee)	Set by Statute	\$57.50	\$57.50	None	
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)	Set by Statute	\$632.50	\$632.50	None	

Resource Consents and Monitoring		Current 2024/25	Proposed 2025/26	Change	Comment
Regulatory planning charges					
Set up fee (disbursements)	Per hour	\$100.00	\$100.00	None	
Administration	Per hour	\$95.00	\$100.00	Increase and wording change	Increases to align with equivalent positions and fees in other activities Some staff position titles amended for accuracy
Graduate Consents Planner / Third Year Intern	Per hour	\$170.00	\$175.00		
Intermediate Consents Planner / Planning Guidance Officer	Per hour	\$190.00	\$196.00		
Senior Consents Planner	Per hour	\$205.00	\$212.00		
Team Leader Resource Consents	Per hour	\$220.00	\$232.00		
Planning Manager / Group Manager Growth and Regulation	Per hour	\$240.00	\$248.00		
Monitoring	Per hour	\$170.00	\$175.00		
Processing of completion certificates (s224)	Per hour	\$170.00	\$175.00		
Team Leader Consents Engineer	Per hour	\$220.00	\$232.00		
Consents Engineer	Per hour	\$190.00	\$196.00		
Senior Consents Engineer	Per hour	\$205.00	\$212.00		
Legal – in house - refer legal section in fees and charges					
External consultants (e.g. processing planner/engineer)		Actual cost plus 5%	Actual cost plus 5%	None	
Technical reports (e.g. peer review)		Actual costs plus 5%	Actual costs plus 5%		
Commissioners – independent		Actual cost plus 5%	Actual cost plus 5%		

Resource Consents and Monitoring		Current 2024/25	Proposed 2025/26	Change	Comment
Commissioners – Councillors - In accordance with Remuneration Authority Act 1977		Actual cost	Actual cost		
Venue hire		Actual cost	Actual cost		
Reports requested by commission		Actual cost plus 5%	Actual cost plus 5%		
Pre-lodgement meetings		First 30 minutes free	First 30 minutes free		
		Thereafter charged at the officer's hourly rate	Thereafter charged at the officer's hourly rate		
Sale of planning consent information	Per month	\$80.00	\$80.00		
Consent deposits and set fees					
All applications that require a deposit will be charged at actual processing costs					
Minor subdivision 1-9 lots	Deposit	\$4,000.00	\$4,000.00	None	
Major subdivision 10+ lots	Deposit	\$9,000.00	\$9,000.00		
Land use					
For breaches of development controls (such as household recreation space and site coverage)	Deposit (includes 1 hour of monitoring)	\$2,500.00	\$2,500.00	None	
Vehicle crossing only	Deposit (includes 1 hour of monitoring)	\$1,000.00	\$1,000.00		
Combined minor subdivision and land use	Deposit	\$4,000.00	\$4,000.00		
Combined major subdivision and land use	Deposit	\$10,000.00	\$10,000.00		
Peat hazard land use consent - including monitoring	Set fee				
Second hand building land use consent - including 1 hour deposit for monitoring	Set fee	\$1,000.00	\$1,000.00		
Permitted boundary activities	Set fee	\$500.00	\$500.00		
Marginal and temporary activities	Deposit	\$1,000.00	\$1,000.00		
Front yard encroachment land use consent (only applies where written approval from the affected parties are submitted with the application and there are no other matters of non-compliance - includes 1 hour deposit for monitoring)	Set fee	\$1,000.00	\$1,000.00		

Resource Consents and Monitoring		Current 2024/25	Proposed 2025/26	Change	Comment
Limited notified applications (in addition to other deposits)	Deposit	\$9,000.00	\$9,000.00	None	
Publicly notified applications (in addition to other deposits)	Deposit	\$6,000.00	\$6,000.00		
Public or limited notified applications requiring a hearing	Deposit	\$10,000.00	\$10,000.00		
Boundary adjustments	Deposit	\$2,000.00	\$2,000.00		
Land Transfer Plan Approval 0-5 lots (s223 RMA)	Set fee	\$500.00	\$500.00		
Land Transfer Plan Approval 6-10 lots (s223 RMA)	Set fee	\$800.00	\$800.00		
Land Transfer Plan Approval 11 or more lots (s223 RMA)	Deposit	\$1,000.00	\$1,000.00		
Approval of consent conditions (s224 RMA)	Deposit	\$1,000.00	\$1,000.00		
Extensions of time (s125 RMA)	Deposit	\$1,500.00	\$1,500.00		
Variations or cancellation of a consent condition (s127 RMA)	Deposit	\$1,500.00	\$1,500.00		
Variations or cancellation of a consent notice (s221 RMA)	Deposit	\$1,500.00	\$1,500.00		
Release of minor works bond	Deposit	\$500.00	\$500.00		
Cancellation or variation of easements, building line restrictions and cancellation of compulsory amalgamations conditions (s241 and s243 RMA)	Deposit	\$1,500.00	\$1,500.00		
Easements not requiring subdivision consent (s348 LGA)	Deposit	\$1,500.00	\$1,500.00		
Surrender of consent	Deposit	\$1,000.00	\$1,000.00		
Surrender of consent as required by a condition of consent	Deposit	\$500.00	\$500.00		
Designation or heritage order	Deposit	\$3,000.00	\$3,000.00		
Alteration of designation or heritage order	Deposit	\$3,000.00	\$3,000.00		
Outline plan (s176a RMA)	Deposit	\$1,500.00	\$1,500.00		
Outline plan waiver	Deposit	\$500.00	\$500.00		
Certificate of compliance (s139 RMA)	Deposit	\$1,500.00	\$1,500.00		
Existing Use Rights Certificate (s139A RMA)	Deposit	\$5,000.00	\$5,000.00		
Alcohol licensing certificate for a new premises	Set fee	\$400.00	\$400.00		

Resource Consents and Monitoring		Current 2024/25	Proposed 2025/26	Change	Comment
Alcohol licensing certificate for an existing premises	Set fee	\$155.00	\$155.00	None	None
Building consent processing – refer building consents and monitoring section		Hourly rates	Hourly rates		
All other functions under the RMA – refer regulatory planning charges		Hourly rates	Hourly rates		
Vehicle entrances - see Rooding					

Rooding		Current 2024/25	Proposed 2025/26	Change	Comment
Overweight/ high productivity vehicle permit application					
Processing of permit - no supervision	Per permit	\$123.00	\$127.00	Inflation	
Processing renewal of existing permit	Per permit	\$57.00	\$59.00		
Additional supervision cost	Per permit	\$283.00	\$292.00		
Non notification which includes pavement and structural investigation work		\$731.00	\$754.00		
Note: Any fees and charges that may be applicable for new overweight licensing requirements will be addressed at the time any new requirements come into force.					
RAPID number					
New RAPID number		No charge	No charge	None	
Replacement of a RAPID number		No charge	No charge		
Rooding events - non road closure					
Application - fundraising/ community events		\$29.00	\$30.00	Inflation	
Application - private events		\$123.00	\$127.00		
Rooding events - road closures (including advertising)					
Closures requiring calls for submissions:					
Fundraising/community events		\$504.00	\$520.00	Inflation	
Private events		\$617.00	\$637.00		
Closures not requiring calls for submissions:					
Private events/ utility work		\$504.00	\$520.00	Inflation	
Corridor access requests (CAR)					
Application fee:					

Roading		Current 2024/25	Proposed 2025/26	Change	Comment
Standard CAR		\$232.00	\$250.00	Increase Wording change	New processing system. Increase for cost recovery due to expected increase in processing time
Works Access Permit (WAP) / Date extension			\$50.00	New	For cost recovery for staff time required to process extensions
Project work (exceeding 28 days)		\$515.00	\$550.00	Increase	For cost recovery due to expected increase in processing time
Generic Traffic Management Plan (TMP) (multiple sites up to a period of 12 months)		\$550.00	\$600.00	Increase	Traffic management health and safety changes to regulation. For cost recovery due to expected increase in processing time
Further inspections due to non-compliance	Per inspection	\$206.00	\$213.00	Inflation	
Non-notification cost		\$715.00	\$738.00		
Approved Contractors		-			
Application to become an approved contractor		\$268.00		Remove	Not in use
Application for a new/upgraded vehicle crossing not part of a subdivision or building consent		\$107.00			
Further inspections due to non-compliance	Per inspection	\$166.00			
Non-approved contractors Vehicle Crossings				Wording change	For accuracy
Application for a new/upgraded vehicle crossing not part of a subdivision or building consent		\$268.00	\$380.00	Increase	For cost recovery for staff time required to process applications
CAR / TMP processing		\$107.00	\$110.00	Wording change Inflation	Formally under 'Approved Contractors' Renamed for clarity
Further inspections due to non-compliance	Per inspection	\$172.00	\$190.00	Increase	For cost recovery for staff time required for inspection
Stock underpasses (also refer building section)					
Applications (including all inspections)		\$925.00	\$955.00	Inflation	
Further inspections due to non-compliance	Per inspection	\$206.00	\$213.00		
Fence permits					
Applications (including first inspection)		No charge	No charge	None	
Further inspections due to non-compliance	Per inspection	\$206.00	\$213.00	Inflation	
Stock permits					

Roading		Current 2024/25	Proposed 2025/26	Change	Comment
Applications (including first inspection)		No charge	No charge	None	
Further inspections due to non-compliance	Per inspection	\$206.00	\$213.00	Inflation	
Abandoned vehicles					
Vehicles taken into custody (where owner can be identified)	For towing and storage (if required)	Actual cost	Actual cost	None	
Disposal fee (where owner can be identified)	For towing and storage (if required)	Actual cost	Actual cost		
Skateboard infringements					
First confiscation		No fee	No fee	None	
Second confiscation		\$39.00	\$40.00	Inflation	
Third and subsequent confiscations		\$72.00	\$74.00		

Rubbish		Current 2024/25	Proposed 2025/26	Change	Comment
Transfer stations are located in Matamata, Morrinsville and Waihou. Charges based on weight rather than volume. All vehicles pass over a weigh bridge and fee applied according to weight of refuse or green waste. Minimum charge applied for small loads.					
Replacement / delivery of bin:					
25 litre food waste bin	Included in targeted rates	Free	Free	None	
120 litre wheelie bin for refuse collection fortnightly	Included in targeted rates	Free	Free		
240 litre wheelie bin for recyclables	Included in targeted rates	Free	Free		
45 litre glass crate	Included in targeted rates	Free	Free		
Upon request to join kerbside collection service					
Provision of (including delivery):		The fee is charged at a varying rate based on 1/12th of the kerbside collection targeted rate for the	The fee is charged at a varying rate based on 1/12th of the kerbside collection targeted rate for the	None	
25 litre food waste bin					
120 litre wheelie bin for refuse collection					
240 litre wheelie bin for recyclables					
45 litre glass crate					

Rubbish		Current 2024/25	Proposed 2025/26	Change	Comment
		current year multiplied by the number of full months to June that the service will be provided. The property will be rated for the service from the following year.	current year multiplied by the number of full months to June that the service will be provided. The property will be rated for the service from the following year.		
Transfer Station Fees					
Sorted and approved recyclables - Cardboard, clean glass, aluminium and tin cans, plastics (grades 1, 2 and 5, no motor oil or chemical containers).		Free	Free	Wording change	To clarify which recyclables are accepted free of charge
Commercial quantities will only be accepted by prior arrangement with management	Per tonne	\$108.00	\$111.00	Inflation	
Refuse					
Bags up to 60 Litres. Maximum of 3 bags per vehicle.	Over 60 Litres, bags will be weighed	\$5.50	\$6.90	Increase Wording change	Current fee does not cover costs, and setting it at cost recovery level would be prohibitive for community. Increase contributes to cost of providing this service to the community Wording added 'Bags up to 60 litres. Max of 3 bags per vehicle' Wording added: 'Over 60 Litres, bags will be weighed'
Charged by weight		\$33.00	\$35.50 per tonne	Increase	For cost recovery
Green waste					

Rubbish		Current 2024/25	Proposed 2025/26	Change	Comment
Bags up to 60 Litres. Maximum of 3 bags per vehicle.	Over 60 Litres, bags will be weighed	\$5.00	\$6.50	Increase Wording change	Current fee does not cover costs, and setting it at cost recovery level would be prohibitive for community. Increase contributes to cost of providing this service to the community Wording added 'Bags up to 60 litres. Max of 3 bags per vehicle' Wording added: 'Over 60 Litres, bags will be weighed'
Charged by weight		\$14.00	\$17.00 per tonne	Increase	For cost recovery
Scrap steel					
Ute/station wagon/single axle trailer/tandem axle/high side trailer/commercial		No charge	No charge	None	
Electronic waste					
Desktop computer, server (box only), modem, keyboard, small peripherals		No charge	No charge	None	
Fluorescent tubes, laptop battery, speakers (per unit)		\$5.00	\$5.00	Inflation	
DVD/CD/VCR player, stereo system, gaming console, laptop, small printer, scanner, fax, microwave		\$7.00	\$7.00		
LCD Computer monitor		\$12.00	\$12.00		
CRT Computer monitor, Plasma/LCD TV (flat screen)		\$21.00	\$22.00		
CRT TV		\$31.00	\$32.00		
Other recyclable charges - these apply to all three transfer stations				Wording change	For clarity
Charges per type					
Car tyre	Until 1 Sept 2024	\$10.50		Remove	Tyres now free for consumers (up to 5 at a time)
4WD and light truck tyre	Until 1 Sept 2024	\$13.00			
Truck tyre	Until 1 Sept 2024	\$27.00			
Tractor tyre less than 40 inch diameter	Until 1 Sept 2024	\$61.00			
Tractor tyre 40 inch diameter or more	Until 1 Sept 2024	\$100.00			
End of life tyres from consumers (up to 5 at a time)		Free	Free	New	Tyres now free for consumers (up to 5 at a time)

Rubbish		Current 2024/25	Proposed 2025/26	Change	Comment
Car Batteries		\$21.00	Free	Decrease	Car batteries now free disposal
Whiteware	Additional charge for items requiring degassing will be payable as below	\$13.00	Free	Decrease	Whiteware now free disposal
Degassing of fridges, freezers, air conditioning units as required under the Ozone Layer Protection Act 1996 and Climate Change Response Act 2002	Per item	\$13.00	\$15.50	Increase	For cost recovery
Hazardous waste and oil. Domestic quantities (up to 10 litres) of can also be disposed of at the transfer stations, including solvents (Original labelled), cleaning fluids (Original labelled), paints, car batteries and oils. Fertilisers, herbicides and pesticides may also be disposed of if they are placed in a sealed, clear plastic bag and labelled.		\$21.00	\$22.00	Inflation Wording change	Wording added: 'Original labelled'
Weigh only			\$10.00	New	Fee for service

Wastewater		Current 2024/25	Proposed 2025/26	Change	Comment
Trade Waste application fees					
Permitted/ Controlled Discharge	per application	\$99.00	\$304.00	Increase	Change to fee structure and increases for cost recovery, based on required staff time
Conditional Consent (covering first 6 hours work)	per application	\$99.00	\$912.00	Increase	
Hourly rate for applications, additional hours (per hour)	per hour		\$152.00	New	
Temporary Discharge	per application	\$99.00	\$304.00	Increase	
Renewal Fee for permitted or conditional Trade Waste Consents (plus any inspection costs)	per application		\$152.00	New	
Variation / Change of Details Request for Trade Waste consents (plus additional hourly rate for more than 30 minutes time noting that site inspection charges may also apply)			\$76.00	New	
Special trade waste agreements, variations or renewals. Actual costs recovered including but not limited to consultant or legal fees		Actual cost	Actual cost	None	

Wastewater		Current 2024/25	Proposed 2025/26	Change	Comment
Site inspection fees					
Permitted/Controlled Discharge - Site Inspection/Audit	per site visit	\$156.00	\$228.00	Increase	Change to fee structure for cost recovery, based on required staff time
Conditional Consent - Site Inspection/Audit	per site visit	\$156.00	\$304.00		
Temporary Discharge - Site Inspection/Audit	per site visit	\$156.00	\$304.00	Increase	
Non-Compliance - Site Inspection/Audit	per site visit	\$156.00	\$456.00		
Annual fees					
Permitted		No charge	No charge	None	
Permitted Audited		\$156.00	\$152.00	Decrease	Decrease based on required staff time
Conditional		\$385.00	\$274.00		
Special		As per tradewaste agreement	As per tradewaste agreement	None	
Conditional/Special - Risk Class 2	Cost of any independent monitoring (sampling and analysis) is recovered through a separate fee.	\$385.00	\$1,456.00	Increase	Increase for cost recovery
Conditional/ Special - Risk Class 3	Cost of any independent monitoring (sampling and analysis) is recovered through a separate fee.	\$385.00	\$2,400.00		
Tanker Waste administrative charge		\$385.00	\$932.00		
Other fees					
Temporary discharge	Cost of any independent monitoring (sampling and analysis) is recovered through a separate fee.	\$385.00	\$270.00	Decrease	Decrease based on required staff time
Independent Monitoring	per sample collection		\$281.00	New	New fee for cost recovery
The fixed tankered waste charge shall be calculated using a set fee per cubic metre Tankered waste	The fixed tankered waste charge shall be calculated using a set fee per cubic metre Tanker waste fee per M3	\$44.00 per M ³	\$46.00 per M ³	Inflation Wording change	Wording change for clarity
Other tradewaste charges are as per individual tradewaste agreements					

Water		Current 2024/25	Proposed 2025/26	Change	Comment
District wide tanker fill points	Per M ³	\$7.76	\$8.00	Inflation	
	Initial registration	\$391.00	\$404.00		
	Annual review	\$132.00	\$136.00	Inflation	
Backflow maintenance and annual testing		Actual cost plus admin fee of 10%	Actual cost plus admin fee of 10%	None	
Meter administration fees					
Re-connection fee		At cost	\$3.00	Inflation	
Disconnection fee		At cost	At cost	None	
Connection/installation fee		At cost	At cost		
Backflow maintenance and annual testing		Actual cost plus admin fee of 10%	At cost		

Strategies and Plan		Current 2024/25	Proposed 2025/26	Change	Comment
Private plan changes					
Private plan changes	Deposit	\$20,000.00	\$20,000.00	None	
Administration fee	Per hour	\$95.00	\$100.00	Increase	To update position titles and align with equivalent positions and fees in other activities
Graduate RMA Policy Planner	Per hour	\$170.00	\$175.00	Wording change	
RMA Policy Planner	Per hour	\$190.00	\$196.00		
Senior RMA Policy Planner	Per hour	\$205.00	\$212.00	New	
Team Leader RMA Policy Planner			\$232.00		
Planning Manager / Group Manager Growth and Regulation	Per hour	\$240.00	\$248.00	Increase Wording change	
Consultant Planner	Per hour	Actual cost plus 5%	Actual cost plus 5%	None	
Legal – in house - refer legal section in fees and charges					
External consultants		Actual cost plus 5%	Actual cost plus 5%	None	
Commissioners – independent		Actual cost plus 5%	Actual cost plus 5%		

Strategies and Plan		Current 2024/25	Proposed 2025/26	Change	Comment
Commissioners – Councillors - In accordance with Remuneration Authority Act 1977		Actual cost	Actual cost		
Venue hire		Actual cost	Actual cost		
Reports requested by commission		Actual cost plus 5%	Actual cost plus 5%		
Note: all photocopying and postage will be charged as per Customer Services fees and charges					

Engineering		Current 2024/25	Proposed 2025/26	Change	Comment
Graduate Engineer	Per hour	\$170.00	\$175.00	Inflation	
Surveyor	Per hour	\$180.00	\$186.00		
Engineering Officer	Per hour	\$190.00	\$196.00		
Senior/Design Engineer	Per hour	\$205.00	\$212.00		
Team Leaders	Per hour	\$225.00	\$232.00		
Roading Manager	Per hour	\$250.00	\$248.00		
Group Manager Operations	Per hour	\$240.00	\$258.00		

Customer Services		Current 2024/25	Proposed 2025/26	Change	Comment
Official information charges					
Time - first hour or part there of		Free	Free	None	
Time - after first hour	Per half hour or part thereof	\$38.00	\$38.00	None	
Pages copied - first 20 A4 (or smaller) pages free	Over 20 pages/per page	\$0.50	\$0.50	Inflation	
Cost of CDs, video, tapes, printing larger than A4 and other materials or viewing arrangements requested A3 printing, other materials, viewing arrangements		Actual cost	Actual cost	Wording change	No longer have ability to generate CDs/ DVDs, or show or supply video tapes, or guarantee supply of copies larger than A3
Access to files					
Simple file (including property owner)		\$30.00	\$30.00	Inflation	
Complex files - e.g. business or industrial establishments (including property owner)		\$65.00	\$65.00		

Customer Services		Current 2024/25	Proposed 2025/26	Change	Comment	
Building and resource consent files		\$25.00	\$25.00			
Recovery of file from off-site		\$70.00	\$70.00			
Record of Title and deposited plan search (searches are performed only to satisfy Resource Consents and Building Consents requirements, we do not do general public searches)	Per title	\$30.00	\$35.00	Increase	Cost recovery for increased charges from LINZ and staff costs	
Access to register information		Per month	\$22.00	\$22.00	None	
Supporting documents for search (Instruments registered against the title for example encumbrances, consents notices etc.)		Each per instrument	\$10.00	\$15.00	Increase	Cost recovery for increased charges from LINZ and staff costs
Photocopying/ GIS and mapping services						
Black and white photocopying/ printing						
External A4	Per page	\$0.50	\$0.50	None		
External A3	Per page	\$1.00	\$1.00			
Colour photocopying/ printing						
External A4	Per page	\$2.00	\$2.00	None		
External A3	Per page	\$4.00	\$4.00			
Large format printing (colour)						
External A2	Per page	\$12.00		Remove	All plans supplied digitally only	
External A1	Per page	\$18.00				
External A0	Per page	\$28.00				
GIS				Wording change	Title added	
GIS charge out rate		Per page	\$65.00	\$67.00	Inflation	
		Minimum charge	\$32.50	\$34.00		
Black and white plan copying						
External A2	Per page	\$5.15		Remove	All plans supplied digitally only	
External A1	Per page	\$10.30				
External A0	Per page	\$15.50				
Policies, plans, bylaws, reports, agendas and minutes						

Customer Services		Current 2024/25	Proposed 2025/26	Change	Comment
Long Term Plan, Annual Plan, Annual Report, Bylaws and all other policies, plans, agendas and minutes	Per page			Wording change	Removed the word 'consolidated' from bylaws
Land Information Memorandum (electronic)					Hazard LIM changes come into effect 1 July 2025. There may be the need to remove the urgent LIM fees and increase the base LIM fee.
Standard Land Information Memorandum (LIM)	(10 working days)	\$310.00	\$320.00	Inflation	
Urgent Land Information Memorandum (LIM)	(3 working days)	\$460.00	\$470.00	Increase less than inflation	Urgent LIM \$150 more than standard
Standard business/industrial establishment Land Information Memorandum (LIM)	(10 working days)	\$515.00	\$530.00	Inflation	
Urgent business/industrial establishment Land Information Memorandum (LIM)	(5 working days)	\$665.00	\$680.00	Increase less than inflation	Urgent LIM \$150 more than standard
Printed copy of LIM charged as per Official Information charges		\$15.00	Charged as per Official Information charges	Change to fee structure Wording added	LIM document supplied digitally. Added words 'charged as per Official Information charges'
Rates Refund					
Requests to refund credit balances on rates account at time of property settlement	This fee is for any request for refund of any credit balance on the rates account	\$50.00	\$50.00	None	
See Notes for Official Information charges					

Communications		Current 2024/25	Proposed 2025/26	Change	Comment
Photos					
Community Groups and other organisations, where there is a benefit to Council		Free	Free	None	
Commercial / Other organisation	Standard Photo	\$50.00	\$52.00	Inflation	
	Panoramic Photo	\$100.00	\$103.00		
Filming permit				New	For cost recovery

Communications		Current 2024/25	Proposed 2025/26	Change	Comment
Community Groups and other organisations, where there is a benefit to Council		Per day	\$30.00	New	For cost recovery
Commercial / Other organisation		Per day	\$150.00		
Filming location				New	For cost recovery
Sole use of Council property for filming. Council will issue invoice and require payment upon receipt.	During work hours 8am-5pm (maximum 9 hours)		\$1000.00 per day	New	For cost recovery
	After hours 5pm-10pm (maximum 6 hours)		\$750.00 per day	New	For cost recovery

Legal		Current 2024/25	Proposed 2025/26	Change	Comment
In house services (performed by Council's legal staff)	Legal per hour	\$255.00	\$263.00	Inflation	
	Administration per hour	\$100.00	\$100.00	None	
External services (performed by external legal firms)		Actual cost	Actual cost		

Independent Commissioner		Current 2024/25	Proposed 2025/26	Change	Comment
Engaging external commissioner/s to hear an application		Actual cost	Actual cost	None	
Secretarial and administrative support	Per hour	\$103.00	\$100.00	Decrease	To align administration fees across activities
Staff time in preparing, organising and holding a hearing	Per hour	\$180.00	\$186.00	Inflation	
Additional equipment, materials or meeting space required for the hearing		Actual cost	Actual cost	None	

Swimming Pools		Current 2024/25	Proposed 2025/26	Change	Comment
Single entry					
Child (under 16 years)	Single swim	\$5.00	\$5.00	None	
Adult (16 years +)		\$8.00	\$8.00		
Senior (65 years +)		\$7.00	\$7.00		
Family pass 2 adults or seniors and up to 3 children		\$25.00	\$25.00		

Swimming Pools		Current 2024/25	Proposed 2025/26	Change	Comment	
Shower only		\$5.00	\$5.00			
Spa (where facilities are available)		In addition to entry fee	\$3.00	\$2.00	Decrease	Consolidating price structure. \$2 spa will be additional fee for all price options
Concession cards (pool entry)					Calculation based on 10 sessions at 15% discount, 20 sessions 20% discount, 30 sessions 25% discount.	
Child (under 16 years)	10 swims	\$42.50	\$42.00	Decrease	Rounding down for ease of customer service	
	20 swims	\$80.00	\$80.00	None		
	30 swims	\$112.50	\$112.00	Decrease		
Adult (16 years +)	10 swims	\$68.00	\$68.00	None		
	20 swims	\$128.00	\$128.00			
	30 swims	\$180.00	\$180.00			
Senior (65 years +)	10 swims	\$59.50	\$59.00	Decrease		
	20 swims	\$112.00	\$112.00	None		
	30 swims	\$157.50	157.00	Decrease		
Concession cards (pool and spa entry)				Remove		
Child (under 16 years)	10 swims	\$68.00		Remove	Consolidating price structure. Spa has been reduced to \$2 for an additional option for customers.	
	20 swims	\$128.00				
	30 swims	\$180.00				
Adult (16 years +)	10 swims	\$93.50				
	20 swims	\$176.00				
	30 swims	\$247.50				
Senior (65 years +)	10 swims	\$85.00				
	20 swims	\$160.00				
	30 swims	\$225.00				
Membership (pool entry)						
Child (under 16 years)	3 month	\$117.00	\$117.00	None		
	6 month	\$182.00	\$182.00			
	12 month	\$286.00	\$286.00			
Adult (16 years +)	3 month	\$187.00	\$187.00			
	6 month	\$291.00	\$291.00			

Swimming Pools		Current 2024/25	Proposed 2025/26	Change	Comment
	12 month	\$458.00*	\$458.00*		
Senior (65 years +)	3 month	\$164.00	\$164.00		
	6 month	\$255.00*	\$255.00*		
	12 month	\$400.00*	\$400.00*		
Membership (pool and spa entry)				Remove	
Child (under 16 years)	3 month	\$187.00		Remove	Consolidating price structure. Spa has been reduced to \$2 for an additional option for customers
	6 month	\$291.00		Remove	
	12 month	\$458.00*			
Adult (16 years +)	3 month	\$257.00			
	6 month	\$400.00		Remove	
	12 month	\$629.00*			
Senior (65 years +)	3 month	\$234.00			
	6 month	\$364.00		Remove	
	12 month	\$572.00			
SZTA No.2 Bath House (public 30 min sessions*)					
Public sessions	Per person	\$8.00	\$8.00	None	
SZTA No.2 Bath House (public 30 min sessions*) and pool/ outdoor spa combo					
Child (under 16 years)		\$13.00	\$13.00	None	
Adult (16 years +)		\$16.00	\$16.00		
Senior (65 years +) and Active Health		\$15.00	\$15.00		
Family pass 2 adults or seniors and up to 3 children		\$57.00*	\$57.00*		
*Public sessions (minimum 2 – maximum 10 persons per session)					
SZTA No.2 Bath House (private 30 min sessions)					
Child (under 16 years)		\$11.00		Remove	Ensuring consistency across price structure. SZTA Bath House public session is same price for all ages
Adult (16 years +)	Per person	\$28.00	\$20.00	Decrease	
Senior (65 years +) and Active Health		\$21.00		Remove	
Family pass 2 adults or seniors and up to 3 children		\$71.00		Remove	

Swimming Pools		Current 2024/25	Proposed 2025/26	Change	Comment
SZTA No.2 Bath House (private 30 min sessions) and pool/ outdoor spa combo				Remove	Consolidating price structure
Child (under 16 years)		\$14.00		Remove	Consolidating price structure
Adult (16 years +)		\$32.00			
Senior (65 years +) and Active Health		\$25.00			
Family pass 2 adults or seniors and up to 3 children		\$95.00*			
School groups					
All schools within the district	Per child/swim	\$3.00	\$3.00	None	
Out of district schools	Per child/swim	\$4.50	\$4.50		
Amateur swimming clubs					
Squad member (pool entry) – 6 months		\$179.00	\$155	Decrease	Ensuring consistency across price structure
Squad member (pool entry) - 12 months	Valid only during squad training session times	\$245.00	\$243		
Hire (bookings essential)					
Lane hire	Per lane per hour	\$20.00		None	
Inflatable hire for private bookings (Includes additional lifeguard)	Hire per hour where available	\$50.00			
Inflatable - Public session	Per person plus cost of general admission	\$3.00	Free	Decrease	To encourage children to the pool
Barbeque hire	Per hour	\$20.00		None	
Full pool hire	Per hour per pool (includes one additional lifeguard. Additional charges may apply depending on ratio numbers)	\$100.00			
Customer & lifeguard numbers will be calculated by the level of risk and approved by Swim Zone management. Lifeguard ratios are 1:40. An additional lifeguard is required if ratios are exceeded.	Over the 1:40 ratio additional lifeguard per hour	\$35.00			
Aqua Group Fitness (where available, minimum of 6 people per class)				Wording change	Changed minimum from 5 to 6
Per session		\$8.50		None	
Concession card	10 sessions	\$72.00			

Swimming Pools		Current 2024/25	Proposed 2025/26	Change	Comment
	20 sessions	\$136.00			
	30 sessions	\$191.00			
Active Health club rehabilitation (access to exercise equipment and staff assistance)					
Child (under 16 years) Includes spa	Restricted hours of use and current medical certificate apply	\$4.00	\$4.00	None	
Adult (16 years +) Includes spa		\$7.00	\$7.00		
Senior (65 years +) Includes spa		\$6.00	\$6.00		
Summer Swim Card (school aged children)	6 weeks of summer school holiday	\$65.00	\$65.00		
Little Swimmer sessions	Children under 5 years	\$5 per child, adult swims free	\$5 per child, one adult 16+ years swims free	Wording change	For clarification Added words 'one adult 16+'
Active Health concession rates				New	Ensuring consistency across price structure Calculation based on 10 sessions at 15% discount, 20 sessions 20% discount, 30 sessions 25% discount.
Child (under 16 years)	General	\$4.00	\$4.00	None	Ensuring consistency across price structure
	10 sessions		\$34.00	New	
	20 sessions		\$64.00		
	30 sessions		\$90.00		
Adult	General	\$7.00	\$7.00	None	
	10 sessions		\$59.00	New	
	20 sessions		\$112.00		
	30 sessions		\$158.00		
Senior	General	\$6.00	\$6.00	None	
	10 sessions		\$51.00	New	
	20 sessions		\$96.00		
	30 sessions		\$135.00		

Notes	
Community Group/ Non Commercial	<p>A not for profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of:</p> <ul style="list-style-type: none"> - public health or wellbeing, - social advisory or rehabilitation services, - sports or recreational activities, - public amenities or recreational facilities, - the protection or enhancement of the environment, - the protection of human life, - the relief of poverty, - the advancement of education (eg schools) or religion, - animal welfare, - public works or services, - the efficiency of the armed forces
Commercial	Any other entities not covered above
Sports Parks	<p>The following parks are classified as sports parks:</p> <ul style="list-style-type: none"> - Matamata: Matamata Domain, Pohlen Park, Swap Park - Morrinsville: Morrinsville Recreation Ground, Wiseley Reserve - Te Aroha: Boyd Park, Herries Park, Waihou Recreation Reserve
Casual/ regular hirers	<p>Regular hirers are those who make regular bookings that cover one school term or a period of three months or more. Regular hirers are not required to pay a bond. All other hirers are classified as casual hirers.</p>
Alcohol served	Serving alcohol at Council facilities is subject to licensing requirements under the Sale and Supply of Alcohol Act 2012 and/ or obtaining permission from Council.
Event Facilitator assistance	<p>Available during events. Please contact the Events and Promotions Coordinator to discuss your requirements and rates. Rates depend on the size of the event and set up requirements.</p>

Notes	
<p>Official Information Charges</p>	<p>The Local Government Official Information and Meetings Act 1987 (Act) requires us to make available certain information which we hold. The Act also makes provision for us to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency, then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources. If there is a charge for information we will advise you of the likely charges before we commence processing the request and will give you the opportunity to decide whether or not to proceed with the request. In such cases we may also require that the whole or part of any charge be paid in advance before commencing to process the request. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, we may use our discretion as to whether any charge should be made.</p> <p>Where repeated requests are made by the same person or group in respect of a common subject over intervals of up to eight weeks we will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to one hour of free time and 20 free standard A4 (or smaller) photocopies.</p> <p>The charge represents a reasonable fee for the cost of providing information. It may include (but is not limited to) time spent:</p> <ul style="list-style-type: none"> • in searching an index to establish the location of the information • in locating and extracting the information from the place where it is held • in reading or reviewing the information • in supervising the access to the information. <p>Under the Act we are not permitted to charge for:</p> <ul style="list-style-type: none"> • locating and retrieving information which is not where it ought to be • time spent deciding whether or not access should be allowed, and in what form. <p>The liability to pay any charge may be modified or waived at the discretion of the delegated officer receiving the request. Such decisions should have regard to the circumstances of each request. However, it would be appropriate to consider:</p> <ul style="list-style-type: none"> • whether payment might cause the applicant hardship • whether remission or reduction of the charge would facilitate good relations with the public or assist the department in its work • whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding of, or effective participation in, the operations or activities of the government, and the disclosure of the information is not primarily in the commercial interest of the requester. <p>Charges are set in accordance with Ministry of Justice, Charging Guidelines for Official Information Act 1982 Requests (2002) and the Ombudsman's guide to charging for official information under the OIA and LGOIMA released June 2016. If an identifiable natural person seeks access to personal information about that person then the request is governed by the Privacy Act 1993 and these charges do not apply. Information that is already publicly available (for example at our libraries and offices or on our website) is not subject to the Act, and normal charges apply to the supply of this information. A person who makes a request for information under the Act may make a complaint to the Office of the Ombudsmen regarding our decision regarding supply of that information.</p>

